

## TUI Field to Fork Cyprus Project Manager Job Description

**Salary:** Up to €25,000 per annum subject to skills and experience.

**Hours:** Full-time, flexible working possibility depending on project's activities.

**Location:** Remote, Cyprus-based.

**Contract duration:** 1-year

The Cyprus Environment Foundation (CEF) aims to protect and enhance the natural beauty, biodiversity and eco-systems of Cyprus by raising funds from people and businesses and supporting local environmental projects. CEF is a branch of the Conservation Collective, a global network of local environmental charities that leverage funding, expertise, and contacts to enable grassroots projects to amplify their environmental impact.

One of CEF's areas of interest is [Regenerative Land Use](#). To promote regenerative agriculture on the island, CEF is partnering up with [KES COLLEGE](#) and the [Christos Stelios Ioannou Foundation](#) during the project '[Field to Fork: Restore our Foods and Soils through Farming](#),' a project supported by the [TUI Care Foundation](#).

**We are seeking a self-motivated, highly organized individual** with a passion for regenerative farming and sustainable tourism **to manage the project.**

The person needs to be able to work well in a small team, primarily remotely, as well as conduct on site-visits and participate in physical meetings and project events. Upon successful evaluation of the project's performance (December 2025) there is the potential for the role to extend beyond.

Key activities will include:

- Organize and oversee all project activities.
- Organize and coordinate all project online meetings and physical events.
- Map and contact all project's relevant stakeholders.
- Set-up and update all project communication platforms (website, social media, newsletter etc.)
- Promote the project's activities and results in local and international channels (press, social media, forums, newsletters etc.)
- Overview and ensure timely payment of agreed project expenses.
- Complete activity/impact and financial reports throughout the duration of the project.
- Coordinate quality control evaluation for the project's activities through the completion of testimonials and questionnaires.



## TUI Field to Fork: Cyprus - Restore our Food and Soils through Farming

The right person for this job will:

- Have excellent organizational and management skills with attention to detail.
- Have experience managing and working in similar projects.
- Have excellent communication skills and be able to coordinate meetings with relevant stakeholders.
- *Preferably* have a background in agroecology, sustainable agriculture and/or other relevant field.
- Have excellent writing skills and be able to write project reports and press releases.
- Be fluent in Greek and English.
- Be able to travel locally for project site-visits, meetings, events etc.
- Be self-motivated, use their initiative and be able to work well remotely.
- Be flexible and adaptive.
- Be creative and a problem solver.
- Be comfortable with using (or learning to use) MS Office suite, Canva, WordPress, Mailchimp and social media platforms.

**Apply by August 14<sup>th</sup> 2025** by sending a CV (not longer than 2 pages) and cover letter to Sofia Matsi at: [sofia@cyprusenvironment.org](mailto:sofia@cyprusenvironment.org) with the email subject: **TUI Field to Fork Cyprus Application**

